

VPN Registration Form

Only current employees of Mercer University may request a Virtual Private Network account for access to restricted computer resources from off-campus. VPN connections are only to be used from Mercer owned and managed computer systems. Please complete the following form to request a VPN account and please allow at least 5 days for the setup of the account. All fields must be filled in for the account request to be processed.

Business reason for requesting VPN access: _____

Full Name (Print): _____

Mercer ID#: _____

Mercer Email Address: _____

Mercer Phone Number: _____

Title: _____

School: _____

Department: _____

Dean or Department Director: _____

Please check one:

Faculty

Staff

Once your request has been approved, the IT Help Desk will provide you with instructions for accessing our network remotely. Only current employees of Mercer are authorized to access the University's VPN connection and only with the approval of his/her dean or department director. I certify by my signature below that I am currently employed by Mercer University. Complete, sign, scan and email this form to the IT Help Desk at helpdesk@mercer.edu.

Employee Signature

Date

Dean or Director Signature

Date